

**ITAWAMBA COMMUNITY COLLEGE**  
**Online**

**Course Number: HIS 2213**

**Course Name: American History I**

**Course Description:** This course is a survey of U.S. History from the period of discovery and exploration through Reconstruction

**ACT score:** ACT score of 18>

**Textbook Requirements:** *The Enduring Vision: A History of the American People*, Concise 7<sup>th</sup> Edition. Boyer, et al. ISBN: 978-1-111-83825-6

**Grading System:** Students complete weekly quizzes and discussions along with a proctored midterm and final exam.

The Grading Scale Is as Indicated

A = 100-90

B = 89-80

C = 79-70

D = 69-60

F = 59-0

**Class Attendance:**

Attendance/Participation

Even though an online student has the responsibility for making initial contact with the instructor, maintaining weekly correspondence, and/or submitting assigned work on a regular basis to be considered “Active,” an instructor should attempt to make contact with all students during the first week of class.

If a student does not submit the required Student Orientation during the first week of class and contact cannot be made, the student will be considered a *No Show*, dropped from the course, and blocked from the course site.

Failure to submit work by established due dates will result in the student’s being considered absent. During the semester, an instructor will e-mail a warning after the second absence and drop the student for excessive absences after the third absence/failure to submit assigned work.

**Withdrawal Procedure**

A student wishing to drop a class or withdraw from college should contact his/her advisor. The Distance Learning Office may be contacted if the assigned advisor is not available.

**Work Missed Because Of Absences:**

It is the student's responsibility to notify the instructor when an absence is necessary and to make arrangements for missed notes, assignments, and/or tests. These arrangements should be made prior to the absence when possible. If arrangements are not made prior to the absence, the student is responsible for meeting with the instructor upon returning to class to determine when missed assignments and/or tests can be completed.

**Class Reinstatement:**

Once a student acquires two absences (i.e. two missed weekly assignments), the teacher should email the student a warning that a third absence will constitute a class drop for excessive absences.

Once a student receives a third absence, the instructor will submit an online drop form through the ICC portal. The student will be notified of the drop via an automated email.

**If the student seeks readmission, the student will request readmission to class with the instructor.**

**Americans with Disabilities Act**

In accordance with section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA), a student with a documented disability may apply to the Office of Supportive and Disability Services for accommodations. The OSS on the Tupelo Campus is located in the Student Support Center, and the phone number is 662.620.5314. On the Fulton Campus, the OSS is located in the eLearning Building. The number is 662.862.8173.

**Course Attendance and Tardy Policies:** It is the intent of the Itawamba Community College Board of Trustees that opportunities for student success and the development of personal responsibility be a high priority for the College. One of the key factors in this endeavor is class attendance. In keeping with this intent, Itawamba Community College's faculty maintain class attendance records for all classes offered by the College. It is the student's responsibility to attend class.

Students are expected to attend all classes and complete all coursework prescribed by the instructor. Class attendance is counted from the first scheduled class meeting regardless of when the student registers. If a student is absent more than 15 percent of the class time, he/she will be dropped from the class. Each tardy in excess of three will count as an absence. A tardy is recorded if a student enters the classroom after instruction begins or leaves during class time. It is the student's responsibility to monitor his/her class attendance to keep from being dropped from class.

**Honesty Policy/Penalties and Procedures:** Itawamba Community College is committed to academic honesty and scholarly integrity. Cheating and plagiarism erode the educational and social values of the College and deprive students of knowledge, skills and character traits valued in the community. Cheating is the act of

deception by which a student misleadingly demonstrates that he/she has mastered information or skills on an academic exercise. Cheating includes, but is not necessarily limited to:

- Submitting of work that is not the student's own, including papers, assignments or exams
- Supplying or receiving in any way unauthorized information for the preparation of a test, exam or assignment
- Communicating during a test/exam with the intent of copying from or supplying information to another student
- Taking an exam with the aid of cheat sheets, notes or other unauthorized assistance
- Improperly using technology including copying or receiving information from others, accessing computer files without authority and altering records.
- Assisting any person committing an act of academic dishonesty.

Plagiarism is the representation of previously written, published or creative work as one's own. Examples include, but are not limited to:

- Representing any scholarly work of others, such as musical compositions, computer programs and visual arts, as one's own.
- Offering as one's own work the words, idea or arguments of other persons without appropriate credit.
- Falsifying bibliographies

**First offense...**The student will receive a '0' for the assignment, test, project, etc. The student may not drop this grade.

**Second offense...**Student will receive an 'F' for the course. Student may not drop the course with a 'W.'

**Third offense...**Student will be suspended from the College for two calendar years. The student may appeal the decision through the Student Grievance Procedure for Academic Matters, beginning at step three in the procedure.

### Writing Centers

The Itawamba Community College Writing Centers assist students by providing the following services:

- Consultations on drafts and feedback about choices made in writing,
- Identification of global and local concerns to help students make corrections on their own,
- Support in implementing phases of the writing process – planning, drafting and revising,
- Help in writing letters of application and other documents related to employment and
- Referrals to writing and reference resources (in-house and online).

Locations of the on-campus Writing Centers are Technical Education Building 101 in Fulton and Student Support Center 122 in Tupelo. The Online Writing Center may be accessed by visiting [www.iccms.edu](http://www.iccms.edu).

### Electronic Policy

Electronic devices conducive to the learning environment and required to enhance the subject matter will be allowed in ICC classrooms with instructor approval. However, students using electronic devices in the classroom without consent of the instructor or as part of the instructional plan will be subject to disciplinary action by the appropriate dean.

### **Supportive Services**

The Office of Supportive Services is the official contact for students with disabilities who request special services or accommodations to secure equal opportunity for academic success. Students must self-identify to OSS and provide documentation of their disability from the appropriate source. This office serves as an advocate for students with disabilities and assists them in achieving equal access to all college programs and services.

The office of Supportive Services coordinators serve as liaisons between instructors, students and school officials, facilitate student learning and assist students with the transition from school to work. Supportive Services may be accessed by visiting [www.iccms.edu](http://www.iccms.edu) or by calling 662.862.8173 (Fulton Campus) or 662.620.5314 (Tupelo Campus).

### **Gender-Based Misconduct**

Itawamba Community College is committed to providing an environment free from gender-based discrimination and misconduct. Itawamba Community College will not tolerate gender-based misconduct of any kind. For more information please visit <http://www.iccms.edu/Portals/0/docs/publications/studentguide.pdf>.

#### **On-Campus Services**

- Director of Student Affairs, Student Support Center, Tupelo/Belden, 662.620.5302
- Director of Housing, David C. Cole Student Services Building, Fulton, 662.862.8232
- Vice President of Student Services/Title IX Coordinator, David C. Cole Student Services Building, Fulton, Tupelo/Fulton/Belden, 662.862.8271

#### **Campus Police**

- Fulton Campus Police, Student Activities Center, 662.862.8300
- Tupelo Campus Police, Student Services Building, 662.620.5300
- Belden Center Police, Belden Center, 662.687.2752 or 662.401.1570

#### **Off-Campus Services**

SAFE (24-hour/confidential) 1.800.527.7233  
 North Mississippi Medical Center (Tupelo) 662.377.3000  
 Fulton Medical Clinic 662.862.5200

#### **If there is an emergency or to seek criminal remedy, contact**

Fulton Police Department 662.862.2299  
 Itawamba County Sheriff's Office 662.862.5575  
 Tupelo Police Department 662.841.6491  
 Lee County Sheriff's Office 662.841.9040

**For more information on gender-based misconduct, see Board Policy JCA-R.**

**Unit Learning Outcomes (ULO)**

1. The student will recognize the impact of human behavior over time and in the context of culture and region.
2. The student will have cognizance of the role of individual, groups, and ideas in varied cultural, political and social settings.
3. The student will recognize the contributions and values of diverse human experiences (e.g. culture, ethnicity, gender, social class, religion).
4. The student will comprehend major forces, events, influences, and ideas that shaped history and society.
5. The student will identify governmental, historical, philosophical/religious, psychological, **and** sociological concepts associated with the behavioral/social science disciplines.