

# Standardized Course Syllabus



## Art Appreciation | 1113| VTB

Fall 2024

### Course Information

#### Instructor Contact Information

Instructor: Dr. Deitra Davis

Email: [deitra.davis@colin.edu](mailto:deitra.davis@colin.edu)

#### Communication Policy

The best way to get in touch with me is through Canvas Messenger or your Co-Lin email. I try to respond to all emails within 24 hours during the week. Emails sent on the weekends may have a longer response time (48 hours).

#### Course Description

Art Appreciation (Art 1113 VTB); (3 Credit Hours): A course designed to provide an understanding and appreciation of the visual arts. “Art Appreciation is the knowledge and understanding of the universal and timeless qualities that identify all great art. The more you appreciate and understand the art of different eras, movements, styles and techniques, the better you can develop, evaluate and improve your own artwork” (Qualities of Great Art).

#### Prerequisites

Students must have [basic college level reading comprehension skills, writing, computer, and research skills](#). Students enrolled in this course must be able to work fast/self-paced, independently

**NOTICE: Any dual enrollment student will be required to perform in this class at the same level as an enrolled college student.**

#### Required Computer and Digital Literacy Skills

Taking an online course requires reliable access to a computer and the internet. You should be comfortable using Canvas, sending email, and downloading and installing software.

#### Required Texts and Materials

**Mark Getlein. *Living with Art*, , 13<sup>th</sup> edition. McGraw-Hill.**

In this course you will use McGraw-Hill Connect instead of a traditional textbook. You can access all readings, videos, quizzes, and other activities through Canvas. A note about McGraw- Hill Connect: they help you learn!

This course emphasizes why each topic contributes to valuing a piece of art and provides the necessary knowledge to do so. Students are first introduced to the elements and principles of art and the importance of artists' context and perspective. The course then covers different periods in art history, different techniques in art, and how to research and evaluate art.

The course is part of Co-Lin's eResource Instant Access Program. It provides access to online course materials that in past years would be purchased directly from the bookstore or on a publisher's website - like textbooks and courseware - but at significantly discounted prices. This allows access to the required materials at the lowest possible cost, and these charges are automatically billed to your student account upon enrollment in the course. To access your materials, they are conveniently linked in your Canvas account. This fee is non-refundable. Students are responsible for the charge if they choose to withdraw from the course or get cut-out based on excessive absences.

Student Learning Outcomes:

- A. Evaluate elements and principals of design
- B. Interpret works of art
- C. Distinguish visual arts media
- D. Develop a working visual art vocabulary
- E. Understand the functions of art in its historical context
- F. Compare and Contrast Artworks
- G. Use Art Analysis to Submit an Artist Power Point

Course Assessment

EVALUATION: PERCENTAGES PER TASK (Subject to change for accuracy: MSVCC)

*Grades will be available to view in Canvas. Most Assignments will be graded via Rubric. Grading will begin on week after the due dates. **Make sure to follow all directions carefully to avoid deductions.***

TASKS	PERCENTAGES
Assignments	20 %
Discussion Board (Note: sometimes you will have to respond/post twice a week: i.e., Harmonize Discussion) This Discussion will be a two-part response question: Wed. & Sud.	10 %
Quizzes	10 %

Artist Criticism Point Project	10 %
Virtual Museum Tour	15%
Proctored Exam (1 Proctored Exam)	35 % (There will be only one Proctored Exam)

**Please submit all work through Canvas, only.**

- PROCTORED EXAM(S): All MSVCC courses must have a minimum of one and a maximum of three proctored exams. Co-Lin policy is that the proctored exam(s) equal(s) at least 25% of your final average. **This course will have One proctored exam(s), which will total 35% of your final average.**
  - This course WILL REQUIRE one in-person proctored exam that can be scheduled and taken at any of the 15 MS Community College campuses by clicking on In-Person Proctoring within Canvas.
  - Visit the [Proctored Exam Information page](#) for more information on proctoring.

### Interaction

This course is fully asynchronous and has no set meeting times; you will have course activities and due dates throughout the term. I will substantively interact with you through regular **[class discussion boards, announcements that provide class feedback and direction, individual feedback on your projects.**

### Grading Scale

- A 90 – 100
- B 80 – 89
- C 70 – 79
- D 60 – 69
- F Below 60

### Late/Makeup Work (Deadlines are firm)

Excused Absences - THERE ARE **NO EXCUSED ABSENCES** --special exceptions **MAY be considered** (i.e., doctor’s excuse, community college class related trips, death in the family, etc.) This will be **determined by the instructor. Any excused Exam must be taken within a week.** You will be asked to **provide documentation** with the official letter head for all submitted official excuses. Note: **your work schedule is not an excuse; you must make arrangements with your job/work if an exam/assignment conflicts with**

Students are required to contact me ahead of the due date, if possible, to inform me of any of the above issues that may prevent you from completing an assignment on time. I can only be of assistance if you

contact me in a timely manner. **Waiting until the due date to submit your work will not be an excuse, for not submitting your work.**

In the event of computer failure, the computer lab on campus is available, and free to all CCC students. **Computer failure or lack of proper software is not an excuse for missed work.** Always plan ahead and have a back-up plan.

**Note: Assignments are due Every Sunday by 11:59, unless otherwise specified by the instructor.**

**Note: Assignments, Quizzes, etc., are tentative/subject to change.**

**Late submission:** For example, if an assignment is due on a Sunday, but turned in on Monday, it can receive no grade higher than an 85%/ B (-15 points for late submissions). **There is just one late submission day (Mondays),** then the Assignment Box will close, and you will receive a “Zero” for any assignments not submitted by the late day submissions. You have an entire week to complete assignments. **Note: Please work ahead time.**

**Note: Personal Computer issues, printer issues or last-minute complications will not be recognized as a “valid concern” or an automatic valid reason to turn work in late.** Extenuating circumstances regarding this issue will be determined by the Professor regarding late work.

**Assignments not submitted through/via Canvas and or the correct format, are not accepted, and are awarded zero points.** There are no exceptions to this policy. **This syllabus serves as notification to all students regarding late assignments.**

**Hint: Always view/read what is required to submit for your weekly assignments, in advance.** **The (weekly assignments) are open on Monday mornings.**

**Note: (Assignments will not be re-opened once they are closed ( Late Assignments are closed Mondays at 11:59 PM)**

Examples of appropriate formats to submit your work for this course: **Microsoft /Office Word and PDF files.**

**You will receive a Zero for using any of the following to submit your assignments Work Keys/Page, screen shots, links, HEIC files, and Google docs, they are Not Accepted in this course.**

### **Course Workload:**

I realize that most students work and have family or other obligations. Time management is thus critical for student success. All students should assess their personal circumstances and talk with their advisors about the appropriate number of credit hours to take each term.

## **Support Services**

As an online student at Co-Lin, you have access to all services including advisement, counseling, tutoring, financial aid, library, and other learning resources. Please visit the [Student Services page](#) for more information.

### **Technical Support**

For a complete guide for all of the features built into Canvas, please [click here](#).

Students who need help accessing Canvas, resetting a password, using email, or with any other technology programs, should contact the IT Helpdesk: <http://helpdesk.colin.edu/>

Students can download Office 365 for free and use while they have an active Co-Lin account. While you are logged into your Office 365 Webmail, you may go to options (gear icon upper right corner) and choose Office 365 Settings. Then choose Software on the left side.

Students can also find answers to frequently asked technology questions on the Technology page: <https://www.colin.edu/students/technology/>

#### Course Technology Accessibility Statements and Privacy Policies

- [Canvas Accessibility Statement](#): This course uses technologies that may support accessibility in different ways.
- [Canvas Privacy Policy](#): This course uses technologies that provide privacy.

#### Accommodations

Copiah-Lincoln Community College is committed to providing equal opportunities for students with disabilities. If you are a distance learning student with a disability, you will be provided with the same type of services that would be provided to a student on campus. However, the manner in which these services are provided may differ to accommodate your needs.

If you are a student who has a disability which qualifies under the Americans with Disabilities Act (ADA) and requires accommodations, you should contact the [Office of Disability Support Services](#) on your campus. If you are not a Co-Lin student, please contact your local Disability Support Services Coordinator at your respective campus.

#### **College Policies**

Students are protected by and responsible for the policies which are detailed in the Co-Lin Student Handbook. A digital version of the Handbook is available on the [Publications and Policies page](#).

#### Plagiarism/Cheating

Plagiarism is the presenting of words or ideas of others without giving proper credit. In addition to being a violation of the student code of conduct, plagiarism is both unethical and illegal. When a student puts his name on a piece of writing, the reader assumes that student is responsible for the information, wording, and organization. A writer cannot copy direct quotations without providing quotation marks and without acknowledging the source. Paraphrasing material or using an original idea that is not properly introduced is the most common type of plagiarism. The college prohibits dishonesty such as cheating, plagiarism or knowingly furnishing false information to the officials or faculty of the college or their representatives. Cheating is subject to consequences stated in the instructor's syllabus and the Disciplinary Sanctions section of the Student Handbook:

1. First offense - grade of "0" for the assignment and the documents should be forwarded to the appropriate Dean/Vice President where the student will be placed on instructional/disciplinary probation.

2. Second offense - documentation should be forwarded to the appropriate Dean/ Vice President. The student will be administratively withdrawn from the course for that semester in cases of a repeat offense in that course.
3. Third offense - student will be referred to the Dean of Students/Vice President for appropriate action, up to dismissal from the college.

Using an electronic device or other material without permission during an exam will be considered cheating regardless of intent. Other forms of cheating will include but are not limited to: having information available in any non-approved form, such as papers, books, notes, materials hidden in apparel, written on self or desks, tabbing out to another computer screens, looking at other students' work, communicating with other students in any manner.

### Academic Fraud

Allowing another person (paid or otherwise) to complete work for a student is considered academic fraud and will be subject to the disciplinary sanctions of the Student Handbook. Selling course material to another person, student, entity, and/or uploading to a third-party vendor is prohibited. Course materials include, but are not limited to, class notes, instructor's power points, course syllabi, tests, quizzes, labs, instruction sheets, homework, study guides, and handouts.

### Artificial Intelligence (AI)

CLCC acknowledges that large language model generative AI tools (ChatGPT, Dall-E 2, etc.) are readily accessible. The ethical and responsible use of AI tools can enhance student learning and productivity. However, the use of generative AI should be used as an aid to student work, not as a replacement. The use of AI is prohibited in courses unless otherwise noted by the instructor.

#### *Use of Generative AI Not Permitted*

Students are not allowed to use AI tools on assignments in this course. The use of an AI tool is a violation of the plagiarism policy in the student code of conduct.

#### *Use of Generative AI Allowed for All Assignments*

Students are allowed to use AI tools for any assignment in this course with proper citations. You are responsible for the information you submit; ensure you check the accuracy, validity, and potential bias of sources. The use of AI without proper documentation is a violation of the plagiarism policy in the student code of conduct. Additionally, students must include a brief (2-3 sentences) description explaining how they used the tool.

#### *Use of Generative AI Allowed for Specific Assignments Only*

Students are allowed to use AI tools for specific assignments in this course with proper citations. The instructor will specify these assignments. You are responsible for the information you submit; ensure you check the accuracy, validity, and potential bias of sources. The use of AI without proper documentation is a violation of the plagiarism policy in the student code of conduct. Additionally, students must include a brief (2-3 sentences) description explaining how they used the tool.

### Course Attendance

Attendance in an online course is defined as active participation. **Assignments will be due every Sunday by 11:59 PM.** Each week, I will post assignments that you will be responsible for completing by the due date in order to be counted as present. You should be logging into Canvas at least three times a week to view assignments, presentations, contribute to discussions, post questions, etc. Activities and assignments will be posted in advance, providing ample time for completion. Please plan your schedule accordingly.

- A “no-show” is someone who has not participated at all. To prevent being turned in as a “no-show” for a 15-week course, you must login and submit at least one assignment within the first two weeks of the term. To prevent being turned in as a “no-show” for an 8-week course, you must login and submit at least one assignment within the first week of the term. To prevent being turned in as a “no-show” for a 4-week course, you must login and submit at least one assignment within the first 3 days of the term.
- A “cut-out” is someone who stops participating in the course. Your instructor will submit you as a “cut-out” after 3 recorded absences for 15-week courses or after 2 recorded absences if it is a 4- or 8-week course.

LENGTH OF COURSE	MAXIMUM ABSENCES	INSTRUCTOR CUT-OUT PROCESSED
15 WEEK	2	3 <sup>RD</sup>
8 WEEK	1	2 <sup>ND</sup>
4 WEEK	1	2 <sup>ND</sup>

If you are cut out of a course for excessive absences, you may complete a [Request for Reinstatement](#) within seven days of the cut out. Reinstatements are evaluated based on the amount of missing work and the student’s ability to successfully complete the course.

#### Dropping a Course

Any course that is dropped prior to the official withdrawal date will constitute a “W”. The grade “W” is not used in computing grade point average. Please note that withdrawing from an online course does not remove your responsibility to pay for the course. If you are receiving any type of financial aid, please contact your advisor, Enrollment Services, and/or the Financial Aid Office before completing the withdrawal form. The deadlines for withdrawal and the link to the form are available on the [Course Withdrawals](#) page.

#### Title IX Syllabus Statement

Co-Lin is committed to complying with Title IX, a federal law that prohibits discrimination, including violence and harassment, based on sex. This means that Co-Lin’s educational programs and activities must be free from sex discrimination, sexual harassment, and other forms of sexual misconduct. If you or someone you know has experienced sex discrimination, sexual violence and/or harassment by any member of the Co-Lin community, you are encouraged to report the conduct to **Co-Lin’s Title IX Coordinator at 601-643-8411 or by e-mail to [compliance@colin.edu](mailto:compliance@colin.edu)**.

As the instructor for this course, I have a mandatory duty to report to the college any information I receive about possible sexual misconduct. This includes information shared in class discussions or assignments, as well as information shared in conversations outside class. The purpose of reporting is to allow Co-Lin to take steps to ensure a safe learning environment for all. Co-Lin also has confidential resources available, who can provide assistance to those who have experienced sexual misconduct without triggering a mandatory reporting duty.

### Online Etiquette

It is important to build a class climate that is welcoming and safe for everyone. Please display respect for everyone in the class. You should avoid any negative language that may exclude members of our campus and community.

- Humor and sarcasm don't translate very well when using email or online discussions. Be careful. I **will delete** any posting that I believe is inappropriate.
- Keep in mind that there is a real, live human being with feelings on the other end of your email or discussion posting—if you were sitting in front of that person, would you say to his/her face what you are saying in your email or discussion posting? Remember that your words are written in an email or discussion posting, and you cannot take them back.
- Avoid offensive language, especially comments that might be construed as racist or sexist.
- Remember that the law still applies in cyberspace. Do not commit illegal acts online, such as libeling or slandering others, and do not joke about committing illegal acts.
- Do not post a message more than once.
- Generally speaking, avoid putting words into full capitals. Online, all-caps is considered SHOUTING.
- If you are following up a previous message or posting, summarize that message or posting. Read existing follow-up postings and do not repeat what has already been written.
- Reveal only information that you are comfortable sharing.

### Social Responsibility:

Any disruptive or disrespectful behavior will not be tolerated.

Students will be dropped from this course for being disrespectful towards other peers and/or the professor/instructor.

### Fair Use Policy

Copying or recording course information and/or materials without the express prior approval of the instructor is prohibited. All copies and recordings remain the property of Copiah-Lincoln Community College and the instructor. Copiah-Lincoln Community College and the instructor reserve the right to retrieve, inspect, or destroy the copies and recordings after their intended use. These policies are not intended to affect the rights of students with disabilities under applicable law or Co-Lin policies.

### Syllabus Revision

The instructor reserves the right to revise or adjust the course syllabus to best accommodate the pace and needs of the students.